



## POLICY FOR VERIFICATION REQUESTS

Prospective employers, background check companies, financial institutions, and residential property managers routinely contact our support personnel for information on a former or current student's certificate credentials.

All such requests of this type should be referred to our Accreditation Team for a response at [Learn2ServeCertified@360training.com](mailto:Learn2ServeCertified@360training.com). Responses to requests for verification of credentials will be made only if the student has authorized such release through the release form below.

**This process is not applicable to any verification requests for State Regulators. All requests from State Regulators must be sent immediately to the Accreditation team for a timely response.**

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## FORM FOR CREDENTIAL RELEASE

I hereby authorize any person, education institution, or company I have listed below to have my certificate credentials verified by 360Training in good faith. I will hold 360Training, its employees, board members, and partners free of liability for the exchange of my credential verification.

Authorized Individual / Institution / Company for Release: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Document Control Form

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